

**BOARD OF EDUCATION  
EDEN CENTRAL SCHOOL**

**REGULAR MEETING 7:00 P.M.**

**MONDAY, OCTOBER 17, 2011  
JR./SR. HIGH SCHOOL – AUDITORIUM**

**ADMINISTRATIVE MEMORANDUM**

- I. Call to Order.** Mr. Steven Cerne will preside. Please call Mrs. Thomasulo if you cannot attend. (992-3629) Mr. Cerne leads in the Pledge of Allegiance.

**\*Please turn off all cell phones\***

This meeting is being video recorded for the purpose of Vodcasting to be put on the School District's web-site.

**II. Presentations.**

- A. Presentation of External Audit – Mr. Joseph Klimek-Toski, Schaefer & Company, PC
- B. Swing Singers – Mrs. Tylock and students

**III. Request to withdraw specific item(s) from consensus items.**

- IV. Routine Actions – Approval of Consensus Items.** **RECOMMENDED MOTION:** “that the following consensus items be approved as listed in the Administrative Memorandum.”

- A. **Approval of the Minutes of the Board of Education Meeting, September 19, 2011.** **RECOMMENDED ACTION:** Take necessary action and move for approval. (LA) (ENC)
- B. **Approval of the Revenue Budget Status Report.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the Revenue Budget Status Report for the period ending September 30, 2011 be approved.” (LA) (ENC)
- C. **Approval of the Treasurer’s Report.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the Treasurer’s Report for the period ending September 30, 2011 be approved.” (LA) (ENC)
- D. **Approval of the Multi Fund Warrant.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the Multi Fund Warrant for the period ending September 30, 2011 in the amount of **\$481,138.15** be approved. This Warrant is broken down as follows: **General Fund portion \$403,497.21, Cafeteria Fund portion \$25,413.09, Federal Fund portion \$18,343.52** and **Trust & Agency portion \$33,884.33.**” (LA) (ENC)
- E. **Approval of the ACH/Wire/Transfer Warrant.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the ACH/Wire/Transfer Warrant for the period ending September 30, 2011 in the amount of **\$500.00** be approved.” (LA) (ENC)
- F. **Approval of the Appropriation Status Report.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the Appropriation Status Report for the period ending September 30, 2011 be approved.” (LA) (ENC)
- G. **Approval of the Extraclassroom Activities Fund Report.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the Extraclassroom Activities Fund Report for the period ending September 30, 2011 be approved.” (LA) (ENC)

- H. **Approval of Budget Transfers.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the September 2011 Budget Transfers be approved as presented.” (LA) (ENC)
- I. **Approval of Budget Transfers in Excess of \$10,000.00.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the Budget Transfers in excess of \$10,000.00 be approved as presented.” (LA) (ENC)
- J. **Accept Claims Auditor Report.** **RECOMMENDED MOTION:** “that the September 2011 Claims Auditor Report be accepted.” (DW) (ENC)
- K. **Approve CSE/CPSE Recommendations.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the CSE/CPSE recommendations be approved.” (RB) (ENC)
- L. **Appoint Substitutes.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the following personnel are appointed as substitutes, provided that these appointments will not be effective and service to the District pursuant thereto shall not begin until there has been compliance with statutory and regulatory provisions for fingerprinting/certification and clearance for employment:

<u>Name</u>	<u>Area</u>	<u>Effective Date</u>	<u>Certification</u>	
1. Jennifer Glavey	TA, Mon	October 18, 2011	None	
2. Jaimie Bagley	PK-12 Teacher	October 18, 2011	CE&DBL 1-6,ELA 7-9	
3. Robin Proios	PK-6 T, TA	October 18, 2011	None	
4. Kaleigh Vogan	PK-6 Teacher	October 18, 2011	CE & DBL 1-6	
5. Moira Donohue	PK-6 Teacher	October 18, 2011	CE B-6	
6. Nicole Langone	PK-12 Teacher	October 18, 2011	Pending CE 1-6	
7. Barbara Roberts	K-6TA,CT,K-12Mon	October 18, 2011	None	
8. Colleen Dzielski	K-12 Teacher	October 18, 2011	CE 1-6	
9. Mary Opiela	PK-6 Teacher	October 18, 2011	PK-6	
10. Meagan Gill	PK-6 Teacher	October 18, 2011	CE B-6	
11. Amy Urbank	PK-6 Teacher	October 18, 2011	CE 1-6.”	(RB) (ENC)

- M. **Appoint Supplemental Activity Advisors and Coaches for the 2011-2012 School Year.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the following personnel be appointed as Supplemental Activity Advisors and Coaches for the 2011-2012 school year, provided that these appointments will not be effective and service to the District pursuant thereto shall not begin until there has been compliance with statutory and regulatory provisions for fingerprinting/certification and clearance for employment. See attached list.” (RB) (ENC)

- N. **Leaves of Absence.** **RECOMMENDED MOTIONS:**
1. **Leave of Absence.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the dates for a child-bearing leave of absence for Secondary Spanish Teacher, **Lori Kohl**, be adjusted to begin October 13, 2011 through January 2, 2012.” (RB) (ENC)
2. **Leave of Absence.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, a child bearing leave of absence be granted for Science Teacher, **Bethany Crahen**, effective approximately April 2, 2012 through May 7, 2012.” (RB) (ENC)

3. **Extend Leave of Absence.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the leave of absence for Math Teacher, **Kristen Jusiak** be extended through November 17, 2011.” (RB) (ENC)

- O. **Approve Policies.** **RECOMMENDED MOTION:** “that the following policies be approved:
1. #3410 Code of Conduct on School Property
  2. #5633 Pest Management & Pesticide Use
  3. #6121 Sexual Harassment of District Personnel
  4. #7314 Student Use of Computerized Information Resources (Acceptable Use)
  5. #7551 Sexual Harassment of Students
  6. #8271 Children’s Internet Protection Act: Internet Content Filtering/Safety Policy
  7. #8290 Animals in the School (Instructional Purposes)
  8. #5580 Reserve Funds.” (RB) (ENC)

- P. **Approve the First Reading of Policy.** **RECOMMENDED MOTION:** “that the first reading of policy #7213 Response to Intervention (RTI) Process be approved.” (RB) (ENC)

Approximate position and time that the Board has designated to receive statements from individuals and groups. The Board will review all statements, then respond appropriately at a future meeting. All persons in attendance are required to sign the attendance sheet and designate their representation status; for example, a parent, teacher, bus driver, Chamber of Commerce, etc.

**There is a two-minute time limit.**

## V. **New Business**

### A. **Resignations.** **RECOMMENDED MOTIONS:**

1. **Accept Resignation.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the resignation of Bus Attendant, **John Suida** be accepted effective September 23, 2011. The Board and Administration wish to thank Mr. Suida for his 45 years of service to the District.” (RB) (ENC)
2. **Accept Resignation.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the resignation of Bus Driver, **Desiree McAllister** be approved effective October 6, 2011.” (RB) (ENC)

- B. **Approve Layoff of Bus Driver.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, **Juliann Blencowe**, be laid off as a Bus Driver effective October 3, 2011. No run available after bidding.” (RB)

### C. **Appointments.** All appointments will not be effective and service to the District pursuant thereto shall not begin until there has been compliance with statutory and regulatory provisions for fingerprinting/certification and clearance for employment. **RECOMMENDED MOTIONS:**

1. **Appoint Central Co-Treasurer Extraclassroom Activity Account.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, **Jennifer Soule** be appointed as **Central Co-Treasurer for the Extraclassroom Activity Account** for the 2011-2012 school year.” (LA)  
*Note: This appointment is necessary, as Jendy signs all cash receipts (while Mary signs all checks).*

- D. **Approve Change in Transportation Hours/Routes.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, changes in hours and routes for the Transportation Department be approved as attached effective September 7, 2011.” (LA) (ENC)
- E. **Recall Bus Driver.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, **Juliann Blencowe**, be recalled as a Bus Driver effective October 4, 2011. Ms. Blencowe will be working 1.5 hours per day on Route 30. Salary will be at **CSEA Contract, Level 9, Step 1.**” (LA) (ENC)
- F. **Recall Bus Attendant.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, **Judith Gustas-Stoj**, be recalled as a Bus Attendant effective October 4, 2011. Mrs. Gustas-Stoj will be working 3.0 hours per day on Route 11. Salary will be at **CSEA Contract, Level 4, Step 1.**” (LA) (ENC)
- G. **Approve Change in Transportation Hours/Routes.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, changes in hours and routes for the Transportation Department be approved as attached effective October 3, 2011.” (LA) (ENC)
- H. **Approve Conference Attendance.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the conference request for **Colin Campbell** to attend Fiscal Oversight Responsibility Training at Erie 1 BOCES on November 19, 2011 be approved.” (RB) (ENC)
- I. **Create Full-time Physical Therapist Position.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, a motion is made to create a Full-time Physical Therapist position.” (RB) (ENC)
- Note: Civil Service considers anything over 19 hours as full-time.*
- J. **Approve Conference Requests.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, conference requests be approved for **Steven Cerne & Kristen Pinker** to attend the Annual School Leadership Dinner on October 6, 2011.” (RB) (ENC)
- K. **Accept the External Audit Report.** **RECOMMENDED MOTION:** “that upon the recommendation of the Audit Committee, the External Audit as prepared by Toski, Schaefer & Co., PC for the fiscal year ending June 30, 2011 be accepted as presented.” (RB) (ENC)
- L. **Approve Corrective Action Plan.** **RECOMMENDED MOTION:** “that upon the recommendation of the Audit Committee, the Office of the State Comptroller’s Audit Corrective Action Plan be approved as presented and filed with the New York State Education Department.” (LA) (ENC)
- M. **Designate Surplus Vehicles.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the following vehicles be designated as surplus. Due to age, mileage and cost to repair, they have reached the end of their useful life:
- | Bus# | Year | Make/Model             | Vin                      | Approx. Miles |
|------|------|------------------------|--------------------------|---------------|
| 161  | 2000 | Freight Liner 66 pass. | Diesel 4UZAAXAK81CH74196 | 111,429.”     |
- (LA) (ENC)

- N. **Approve Substitute Rates.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, substitute teacher rates be approved as presented.” (RB) (ENC)
- O. **Approve Cheerleaders Overnight Trip.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the Varsity Cheerleaders overnight trip to Orlando, Florida from February 23 – February 27, 2012 for the Contest of Champions National Competition be approved.” (RB) (ENC)
- P. **Approve Budget Increase.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the 2011-2012 budget be increased by \$7,166.08 to \$26,168,813.11 to account for increased revenues.” (LA) (ENC)

*Note: The District received \$40.49 from Abibow Recycling for Eden Elementary, \$12.61 from Erie County Agricultural Society for Eden Elementary; \$225.48 from Target for GLP and \$6,887.50 from Volleyball Club for 2011 tournament officials.*

## **VI. Information and Proposals.**

### A. From Administrators & Staff

1. School Report Card Results – Mr. Graff & Mr. Schaefer
2. Claims Auditor Presentation – Mrs. Walker

### B. Business Report

### C. Superintendent’s Report

### D. Board Report

## **VII. Future Dates**

- A. Board of Education Meeting, Monday, November 21, 2011 – 7:00 pm, Jr./Sr. HS Auditorium

## **VIII. Executive Session.** **RECOMMENDED MOTION:** “that the Board of Education enter executive session to discuss the Superintendent’s evaluation, the Support Staff Salary Agreement Terms & Conditions and the Administrators’ Contract.”

## **Adjourn**

RB:LA:bjt

Items of Interest

Enrollment Report for October 1, 2011

Jr./Sr. H.S.	824	
Elementary	448	
GLP	<u>348</u>	
	1,620	
	2	Alternative Education Placement
	17	BOCES
	4	Out of District – Private Placement
	1	Homebound/Home Instructed IEP
	<u>2</u>	Students Attending from Other Districts
	<b>1,646</b>	<b>TOTAL</b>